

## **Process Implemented to Update PacIOOS Strategic Framework (2015-2017)**

### October 2015: GC meeting (Honolulu)

- Began discussion for Strategic Framework update
- GC agreed on process/timeline for update

### March 2016: GC ExCom meeting (Pohnpei)

- Spent a lot of meeting on strategic planning
- Group agreement on “Starting with Why”
- Discussed various elements of a Strategic Plan and Operational Plan
- Determined to have 2 separate components: 5-year Strategic Framework (external) and Operational Plan (internal) that is more frequently updated
- Developed some content of Strategic Framework for GC review

### July 2016: PacIOOS Co-I meeting (Honolulu)

- Informed Co-Is of GC agreed process and progress to date; those interested to be more involved encouraged to let Melissa know

### November 2016: GC Meeting (Honolulu)

- GC agree on broad outline (and 2 parts) recommended by ExCom
- Like the idea to “start with Why”
- SWOT analysis (Strengths, Weaknesses, Opportunities, Threats)
- Determined Strategic Topics
- Discussed Strategic Goals
- Determined there was plenty in meeting notes from the discussion for PacIOOS staff to tease out objectives and action items for Strategic Goals

### End of November 2016: PacIOOS Co-I meeting (Honolulu)

- Updated team on progress to date; reminded those interested to be more involved encouraged to let Melissa know

### End of 2016/Early 2017

- PacIOOS mgmt. and outreach staff reviewed GC meeting notes and teased out Objectives and Action Items

### February 2017: PacIOOS Brown Bag- Staff and Co-Is (Honolulu)

- Shared draft Strategic Framework
- Explained 2-parts (framework vs. operational plan)

### April 2017: GC ExCom meeting (Guam)

- Reviewed and discussed draft objectives and action items for Strategic Framework
- Revised objectives and action items

### July 10, 2017: Email to PacIOOS Co-Is and Staff

- Sent draft strategic framework for review and comment (by Aug. 1)

August 2017

- PacIOOS mgmt. and outreach staff adjudicated comments and feedback from PacIOOS staff and Co-Is

Sept 20, 2017: Email to full PacIOOS Ohana (MOA partners, inc. GC, PacIOOS Co-Is and staff)

- Sent revised draft strategic framework for review and comment (by Sept. 30)

Early October 2017

- PacIOOS mgmt. and outreach staff adjudicated comments and feedback

October 23, 2017: Email to GC

- Handout version of Revised Strategic Framework emailed to GC for final review. Plan to ask for approval at Nov. 2017 GC meeting

November 2017: GC meeting (Honolulu)

- Long discussion about including 'regional security' in vision. Everything other than that approved and resolved.

November-December 2017: Post GC meeting via emails and phone calls with GC

- Consensus that we should leave 'regional security' out for now, as it has different connotations for different people, and we have not vetted it with larger community

December 2017: via Email

- All approve to finalize Strategic Framework and distribute via website, newsletter, etc.