

2020 PacIOOS Governing Council (Virtual) Meeting Agenda

	HI	Am Samoa	RMI	Pohnpei	Guam/CNMI	Palau
Day 1	Oct 27 13:30-16:30	Oct 27 12:30-15:30	Oct 28 11:30-14:30	Oct 28 10:30-13:30	Oct 28 9:30-12:30	Oct 28 8:30-11:30
Day 2	Oct 28 13:30-16:30	Oct 28 12:30-15:30	Oct 29 11:30-14:30	Oct 29 10:30-13:30	Oct 29 9:30-12:30	Oct 29 8:30-11:30

Purpose: Conduct an abbreviated virtual meeting (due to the COVID-19 travel restrictions) with the PacIOOS Governing Council and PacIOOS management to: 1) check-in and connect; 2) discuss key program updates and plans for the current fiscal year; 3) discuss the upcoming 5-year proposal and beyond.

Day 1

Check in. Everyone settled; audio checks. Quick overview of Zoom tools and Ground Rules and Meeting Roles (Melissa Iwamoto, PacIOOS Director). ~10 minutes

Outcomes: Set the tone for an organized, efficient virtual meeting; resolve any technical issues early on.

Zoom Overview

- *mute button*
- *stop video*
- *gallery vs. speaker view*
- *how to raise your virtual hand (participant sidebar)*
- *chat*
- *reactions*
- *How to change your screen name: hover over your own video, and click into the three dots in the upper right corner. Choose “rename.”*
- *If bandwidth is limited, call in to the meeting separately (if can) & use the participant ID number assigned to you (so your phone line is connected with your video image).*

Working Agreements

- Engage respectfully and thoughtfully
- When possible, keep video on and audio muted (unless speaking)
- Stay present - minimize multitasking
- Share the air
- Be patient and provide longer pauses for people to respond
- Please don't apologize for real life happening
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Meeting Roles

- Meeting Facilitator (focus on the meeting process) – Melissa
- Tech Troubleshooter (monitor/facilitate chat and other participant interactions) - Fiona
- Note Taker (focus on recording input from everyone in their words) - Simon
- Time Keeper (keep us aware of the time, ensure we take breaks) – Chip

Welcome (Brian Taylor, Chair of PacIOOS Governing Council), **Review Agenda and Meeting Objectives**, and **Introductions** (M. Iwamoto) (“toss the mic”) ~45 minutes

- Name, organization
- Top of mind issues for the region/your jurisdiction that PacIOOS should know about

Outcomes: Group agreement on agenda and meeting objectives; early input from Governing Council (GC) members on important topics and ideas for maximizing impact.

Overview of Stakeholder Engagement Process for 5-year Proposal and 10-year Outlook development (Fiona Langenberger, PacIOOS Communications and Program Coordinator) ~10 minutes

Outcomes: Inform the Governing Council of steps taken to engage stakeholders throughout this process.

What have we been up to? What are we planning? (PacIOOS staff)

Outcomes: By component area, provide abbreviated, key updates since November 2019 (last GC meeting) and discussion and agreement on 5-year proposal plans based on stakeholder-feedback.

- Marine Operations
- Coastal Hazards

Group Photo (Screenshot—Smile!) and **Break** (Everyone stop your video, Fiona will mute all). 10 min.

Continue **What have we been up to? What are we planning?** (PacIOOS staff)

Outcomes: By component area, provide abbreviated, key updates since November 2019 (last GC meeting) and discussion and agreement on 5-year proposal plans based on stakeholder-feedback.

- Ecosystems and Living Marine Resources
- Water Quality

Wrap up and Plans for Day 2 (M. Iwamoto)

Outcomes: Overview and input on Day 2 agenda (e.g., any necessary adjustments?); Final thoughts for Day 1.

Close (B. Taylor)

Day 2

Check in. Everyone settled; audio checks. (F. Langenberger) ~5 minutes

Outcomes: Resolve any technical issues early on.

Welcome back, Recap of Day 1 (B. Taylor) ~5 minutes

Outcome: Set the stage for ensuing discussion.

Continue **What have we been up to? What are we planning?** (PacIOOS staff)

Outcomes: By component area, provide abbreviated, key updates since November 2019 (last GC meeting) and discussion and agreement on 5-year proposal plans based on stakeholder-feedback.

- Data Management and and Cyberinfrastructure (DMAC)
- Engagement
- Governance and Management

Group Photo (Screenshot—Smile!) and **Break** (Everyone stop your video, Fiona will mute all). 10 min.

Continue **What have we been up to? What are we planning?** (PacIOOS staff)

Outcomes: By component area, provide abbreviated, key updates since November 2019 (last GC meeting) and discussion and agreement on 5-year proposal plans based on stakeholder-feedback.

- **Indigenous Knowledge in Ocean Observing**

Outcomes: Presentation by Scott Burch on efforts within the National Park of American Samoa; discuss and identify potential actionable items to enhance synergy or inclusion of Indigenous Knowledge; share lessons learned from other organizations.

- **Diversity, Equity, and Inclusion**

Outcomes: Discuss and identify actionable items to improve diversity, equity, and inclusion in PacIOOS and the broader ocean observing community. Lessons learned from other organizations. Brainstorming.

Wrap up (M. Iwamoto) ~15-30 minutes

Outcomes: Final thoughts from the group.

Close (B. Taylor)

PacIOOS Governing Council

Dr. Jason Biggs, University of Guam

Mr. Scott Burch, National Park of American Samoa

Mr. Eli Cabrera, CNMI Bureau of Environmental and Coastal Quality

Ms. Jen Conklin, US Coast Guard, District 14

Captain Ed Enos, Hawai'i Pilots Association

Mr. Mat Goldsborough, Forever Oceans

Mr. Doug Harper, Mālama Maunaloa

Mr. Willy Kostka, Micronesia Conservation Trust

Mr. Xavier Matsutaro, Office of Climate Change, Palau Government

Mr. Billy Middleton, Liquid Robotics Inc.

Ms. Justine Nihipali, State of Hawai'i, Office of Planning Coastal Zone Management Program

Ms. Moriana Phillip, Marshall Islands Environmental Protection Authority

Ms. Jessica Podoski, U.S. Army Corps of Engineers, Honolulu District

Captain Mike Roth, US Navy, US Pacific Fleet

Mr. Ray Tanabe, NOAA National Weather Service Pacific Region Headquarters

Dr. Brian Taylor (Chair), School of Ocean and Earth Science and Technology, UH Manoa

Mr. Ed Watamura, Western Pacific Regional Fishery Management Council

Mr. Walden Weilbacher, Association of Pacific Island Legislatures

PacIOOS Staff

Ms. Melissa Iwamoto, PacIOOS Director

Ms. Fiona Langenberger, PacIOOS Communications and Program Coordinator

Mr. Chip Young, PacIOOS Operations Coordinator

Mr. Simon Ellis, PacIOOS Pacific Islands Coordinator and FSM Liaison